



South African San Council
Ethical Clearance Application

Part 1 – Introduction

Please read the following introduction carefully.

Dear Researcher,

We would like to welcome you as a researcher in the vibrant and colorful San world. It is important for us to emphasize that you will become a stakeholder in this research, not only for your own or your institution's research interests, but also for us within the San world.

Whether you are an academic researcher, a filmmaker, photographer, intern, volunteer, government employee, consultant, advisor or whatever your interest may be, you will become a friend and 'family member' in the San world. We would like to regard all involved with the San as collaborators towards the betterment of the world, and in this case the Indigenous San world. It is believed that the San is one of the most researched groups in the world and therefore your presence is nothing too new, but we would like to believe that your contribution is of real significance to us.

It is therefore of importance that you understand the complex and global contexts of the San as an indigenous tribe in the contexts of the San, in the context of the indigenous groupings, the relation between the different indigenous groupings, language families and cultural contexts of indigenous people of the globe.

You will be confronted with ancient culture, pure value systems, unique language expression, differences between cultures, worldviews, personal well-being and numerous other aspects of human development, human practices and all other aspects of behavior according to historic

and modern day lifestyle. It is therefore important that we introduce you to the San as people that have been existent in history but who are also existent in this modern day and age.

Yes, you will be confronted with people who have been relocated, some forcefully and others by choice. People who were dispossessed due to world and continental politics, changing worlds, borders and fences which had an impact on their free movement and pure lifestyles. You will be confronted by the hard reality of people who have suffered loss and who have gained new perspectives. People who had to survive and did develop personal strategies to overcome fear, who gained respect for themselves and who are part of political structures, whether by choice or not.

You will be confronted by the real world, the natural geography where they live, where they had to make an existence, but also by the arrangements, which allow them to make a modern day living. You will be confronted by social-ills, the hard realities of changing cultures and dying languages which can have been in use for a very long time and are now under threat. You will encounter success stories, personal dreams and aspirations, disputes, tragedy, history and joy.

Most of all: you are becoming a friend in this family of colorful laughter, spiritual powers and happiness.

Therefore our pledge is: *Although you come as an observer with a specific outcome in mind, whether to collect data, make a film or a documentary, even gain a PhD from your findings or publish a book, **please just be human. Understand that your 'objects' are people.** Though interesting people with lots of information - treat them as fellow citizens of this world, as equal partners with a specific story; a colorful, significant and unique story.*

*The San communities have experienced past research as highly problematic and even exploitative. **It is of vital importance that you understand your commitment towards San research** as you will be seen by the Communities as partners in a long-term relationship with the San. The communities will remain to call upon researchers even post the research period and a Project completion. You - as a researcher - will build relationships with individuals in the Communities and these individuals will expect long-term engagement and possibly a 'friendship' for the future.*

Please therefore understand the importance of this Ethical Clearance Application Form and complete it to the best of your ability. It includes 5 steps with approx. 60 minutes of your time needed.

Thank you for your interest in us.

The South African San Council

Part 2 – Personal Details

Name of Applicant/Contact person:

Organization, e.g. University:

Nationality:

Passport number:

Address:

Telephone:

E-mail:

Part 3 – The Project

Project Title:

Field of research:

Funding Organization:

Chief Researcher: Name, Position, Qualification, Address, Phone, E-mail

Co-Researcher 1: Name, Position, Qualification, Address, Phone, E-mail

More/Other:

Intended date of commencement:

Note: The South African San Council does not approve research retrospectively. Research must not start until approval has been provided.

Intended date of completion:

Project Description:

Please describe in a non-academic language what the project/research is about.

Purpose/Aims of the Project:

Please describe in a non-academic language why you want to do the intended research and what your aims are.

Research Design and Methods:

Please indicate in detail your research methods (interview, focus group, etc.) including number of sessions, length, number of participants, reimbursement etc.

Note: *The San community in South Africa speak several San languages. They also speak some Afrikaans, and others speak basic English. This means that you may need a translator to assist in running research activities or workshops with the community members. This is definitely the case if you wish to translate written documents for questionnaires or similar. Some of the community may also not be literate, so please bear in mind that visual illustrations/ photos/ illustrations or exercises are far more effective than written ones, and plan your activities accordingly.*

Name of the translator and contact details (email, phone number):

Benefit of the Project:

Please describe in which way the participants will benefit from the project.

- a) individual benefits for those participating
- b) benefits for the San community

Link to local organisations:

Please describe/list the community organizations/individuals (e.g. Radio Station, School/Elders, Youth, etc.) you would like to work with.

Note: *Individual informed consent will have to be obtained from the different entities (one week prior to the activity) using the Informed Consent Form provided by the South African San Council.*

Data and Confidentiality:

Please outline what kind of data you intend to gather and how confidentiality is being guaranteed (e.g. Anonymity, etc.)

Storage and Accessibility of Data:

Please describe how and where you intend to store/archive the gathered data and how data access is being managed.

Ownership of Data:

Please describe ownership of the data.

Risks:

Please describe if any potential risks for the participants have been identified and how those are being dealt with.

Feedback:

Feedback to community participants, leaders and representatives is very important. A copy of a thesis is not useful to the community. Please describe clearly how you intend to feed back to the communities and not in research jargon

Publication:

Please tick this box to agree to keep the SASC informed about publications related to the SAN prior to submission to specific journals.

Conflict of Interest:

Please indicate if there are any known conflicts of interest.

Other ethical approvals:

If applicable, please advise if other (Health) Research Ethics Committees have approved or rejected the project. Kindly add approvals to this application.

Part 4 – San Code of Research Ethics

San Code of Research Ethics

At the end the researcher needs to agree with all terms and conditions. That is necessary for moving to the next step.

Please read the San Code of Research Ethics here:

<https://www.globalcodeofconduct.org/affiliated-codes/>

Demonstrate briefly how the proposed research adheres to the 5 Values outlined in the San Code of Research Ethics by completing the table below:

Respect:

Honesty:

Justice and Fairness:

Care:

Process:

Part 5 – Declaration

Hereby I from the Institution:

with the ID number/ Passport numberin the project (if applicable):
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declare in this document that I adhere to the South African San Code of Ethics, (March 2017).

I also confirm that I am fully aware of the content of the San Code of Research Ethics. I declare that during any research undertaken in any San Community in South Africa I will incorporate the following values, pointed out in San Code of Research Ethics: **Respect, Honesty, Justice** and **Fairness, Care** as well as the **Process** to follow in terms of my work, as set out by the San Code of Research Ethics.

I hereby declare with my signature that I will at all times adhere to the SA San Code of Research Ethics which will be the fundamental basis of all my work and be Ethical in all my actions.

Full name & Signature:

Date: